2nd Avenue

Bibby’s Lane

St. Michael

Dear Sir/Madam

My name is Kelly Ann Gibbs and reside at the above address, I am twenty-two year of age. I am seeking employment at your establishment in any available position suitable to my experience and qualification.

I have previous experience as a customer service representative.

I am fast learner and willing to learn new skills. I am also trustworthy and can work with little to no supervision.

If chosen for the job I can be contacted at telephone 425-7616, 424-1853 or 260-3285.

Thanking you in advance for taking the time out of your busy schedule to consider me.

Yours sincerely

Kelly Ann Gibbs

Kelly Ann Gibbs

2nd Ave Bibby’s Lane St.Michael

Personal Profile

* Art CXC General 1
* Integrated Science CXC General 2
* Biology CXC General 3
* Geography CXC General 3

Education

* St.Matthews Primary
* Grantley Adams Memorial

Experience

Professional Experience Builder Value Mart 2010

* Customer service rep.
* Shop assistance[Savings plus]

Activities

* Reading
* Sewing
* Play music

Refrences: Mrs.Miles-teacher,Grantley Adams Memorial Secondary, Mr. holder-teacher,Grantely Adams Memorial Secondary

[Tel: 433-3022](tel:433-3022) or 433-5924